

Fencott & Murcott Parish Council

Minutes of Meeting – 30th June 2016 Fencott and Murcott Village Hall

Present:

J Lewis

J Wylie

K Bott

D Rawlinson

1. Apologies for absence

None

2. Declaration of Interest

None

3. Approval of Minutes of last Meeting

The Minutes of the meeting of the previous meeting held on 3rd May 2016 were approved and signed by the chairman.

4. Chairman's announcements

- The chairman noted that a parishioner has shown interest in becoming a councillor and will be invited to the next parish council meeting.
- The chairman raised the issue of the difficulty employing a parish clerk, and it was agreed that a further round of leafleting local homes, and placing notices on boards and in shops further afield would be undertaken.

5. Finance

- The RFO presented the financial spreadsheet and bank statements which showed reconciliation of the books.
- The RFO presented the documentation prepared for the Annual Return which was approved and authorised for submission to BDO.
- The RFO presented a quotation from Oxfordshire County Council Highways for undertaking speed measurement and data logging at three points on the road through the parish. The £300.00 expenditure was approved.
- A cheque was written for £30.00 for D Rawlinson in respect of his expense claim for expenditure on refreshments for the Annual Parish meeting held in May.
- The RFO presented the Financial Risk Assessment document which was approved for ongoing use.

6. Parish business

- Outline planning application for building 5 detached houses at Moorlands Farm were reviewed, and it was agreed that a full application would need to be reviewed by the Parish Councillors before any contributory comments could be made.

7. Date of Next Meeting

Meeting of Parish Council:

6th October at 7.30pm

Chairman :