

Fencott & Murcott Parish Council

Minutes of Meeting – 3rd May 2016 Fencott and Murcott Village Hall

Present:

J Lewis

J Wylie

K Bott

D Rawlinson

1. Election of Chairman

James Lewis agreed to stand for the position of chairman. He was proposed by Kay Bott, seconded by Jane Wylie, and voted in.

2. Declaration of Interest

None

3. Approval of Minutes of last Meeting

The Minutes of the meeting of the previous meeting held on 3rd April 2016 were approved and signed by the chairman.

5. Adoption of updated documentation

It was resolved that the re-formatted Standing Orders, Financial Regulations, Disciplinary Procedures and Code of Conduct are adopted with immediate effect.

6. Finance

It was resolved that the revised Financial Risk Assessment document is adopted.

Payments were approved and cheques signed:

Village Hall Fees:	£45.00
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7. Date of Next Meeting

Meeting of Parish Council:

30th June at 7.30pm

Chairman :